**Newsletters:**

**August Newsletter:**

Train. Educate. Advocate. INIE offers a variety of workshops, conferences, and seminars to make sure local nonprofits have the information and resources they need to fulfill their critical missions.

August 5: [Nonprofit 101 Bootcamp](http://www.theinstitutefornonprofits.org/index.php?option=com_jevents&task=icalrepeat.detail&evid=183&Itemid=115&year=2017&month=08&day=05&title=nonprofit-101-bootcamp&uid=eff232d2e472c6a4222bc0b26d609801)

August 22: [Tech Talk: Finance Systems](http://www.theinstitutefornonprofits.org/index.php?option=com_jevents&task=icalrepeat.detail&evid=181&Itemid=115&year=2017&month=08&day=22&title=tech-talk-finance-systems&uid=ccb4df1687ede2b3fea6560cbbf760af)
August 30: [CPM Introduction Lunch](http://www.theinstitutefornonprofits.org/index.php?option=com_jevents&task=icalrepeat.detail&evid=170&Itemid=115&year=2017&month=08&day=30&title=cpm-introduction-lunch&uid=ecb827987ce62d0a5635b88e49118d0b)
September 6: [Women Wednesdays](http://www.theinstitutefornonprofits.org/index.php?option=com_jevents&task=icalrepeat.detail&evid=147&Itemid=115&year=2017&month=09&day=06&title=women-wednesdays--inie&uid=7327e44fc44f1a6a52ed54fff3ce56a8)
September 14: [Developing High Performance Boards](http://www.theinstitutefornonprofits.org/index.php?option=com_jevents&task=icalrepeat.detail&evid=130&Itemid=115&year=2017&month=09&day=14&title=developing-high-performance-boards&uid=a5bb015ec13788f8858273b1b02dc435)
September 19:[INIE Perks and Privileges](http://www.theinstitutefornonprofits.org/index.php?option=com_jevents&task=icalrepeat.detail&evid=99&Itemid=115&year=2017&month=09&day=19&title=inie-perks-and-privileges-&uid=41fc46591062ce0124bfde00aa122766)
September 26: [Tech Talk: Modern Web Design & Development](http://www.theinstitutefornonprofits.org/index.php?option=com_jevents&task=icalrepeat.detail&evid=156&Itemid=115&year=2017&month=09&day=26&title=tech-talk-modern-web-design-a-development&uid=d6147c4bf40a85b09025b12a396cae30)
September 28: [3 Sector Connector](http://www.theinstitutefornonprofits.org/index.php?option=com_jevents&task=icalrepeat.detail&evid=172&Itemid=115&year=2017&month=09&day=28&title=3-sector-connector&uid=b217a7b07f3e918a94e497739953a32c)

Not a member? [Click here](http://www.theinstitutefornonprofits.org/join-inie) to take full advantage of INIE's programs and events at a discount rate!

Running a nonprofit is hard work. It requires specific skills in communications, accounting, fundraising, program management, compliance, board relations and more. The Institute for Nonprofit Innovation and Excellence is here to help tackle this challenge. INIE is pleased to introduce and offer an **exclusive, one-day Nonprofit 101 Bootcamp designed specifically for those interested in the mechanics of starting and running a nonprofit organization.**

Group discounts are now available! [Click here](https://inie.memberclicks.net/index.php?option=com_jevents&task=icalrepeat.detail&evid=183&Itemid=115&year=2017&month=08&day=05&title=nonprofit-101-bootcamp&uid=eff232d2e472c6a4222bc0b26d609801) to learn more and register!

Connecting you to exciting events happening in our area. Use the links below to learn more!

August 10-11: The Global Leadership Summit

August 12: HERC Fundraiser

September 1: First Strike Involvement Fair

**Nominations for "Glenn J. Winuk Humanitarian Service Award"**

Leon County Government and the Holland & Knight law firm are now accepting applications for the Glenn J. Winuk Humanitarian Service Award. The award recognizes community members who exemplify extraordinary service and sacrifice for others. Nominations are now open and **due by Friday, August 18 at 5:00 PM.**

[Click here](http://www.leoncountyfl.gov/Winuk) to learn more.

**Volunteer Generation Fund Grant Opportunity Available**

The Volunteer Generation Fund (VGF) is funded by the Corporation for National and Community Service and administered by Volunteer Florida. Volunteer Florida will distribute a total of $286,000 in sub-grant awards of $13,000. **Proposals are due August 4, 2017 by 5:00 PM EDT.**

To see the Request for Proposals and learn more, [click here](https://www.volunteerflorida.org/grants/?utm_source=VF+Active+Contacts+-+MASTER+LIST&utm_campaign=f1ae42dee1-COS+Feb&utm_medium=email&utm_term=0_9300c74a26-f1ae42dee1-83858801).

Creators Camp is a year-round program designed to expose elementary, middle and high school students to the fields of Science, Technology, Engineering, Art/Design and Mathematics (STEAM) with a dual and equally important emphasis on developing key interpersonal skills: Creative-Thinking, Critical-Thinking, Communication, Collaboration and Buildership. **But the impact goes further.**

**Join Creators Camp and INIE for a one of a kind art gallery event held at INIE's location on August 11, 2017. For more information on how to get involved**[click here](http://creators.camp/ccg17)**.**

For more information about Creators Camp and their work, please visit: [www.creators.camp](http://creators.camp/).

[Executive Director](https://gallery.mailchimp.com/2f4a4520153bfbaf43ac3e841/files/cd20d669-8e7c-4bf3-93ce-d599a5d26bff/RMHCT_Executive_Director_Position_Description.pdf): Ronald McDonald House Charities of Tallahassee

[Budget and Grant Manager](http://www.veteransflorida.org/2016/05/25/were-hiring/): Veterans Florida

[Inventory Coordinator](http://www.fightinghunger.org/ash/About-Us/Employment/Inventory-Coordinator): Second Harvest

[Communications, Special Projects, and Events Manager](http://www.theinstitutefornonprofits.org/assets/Leadership%20Florida%20Communications%20Special%20Projects%20and%20Events%20Manager.pdf): Leadership Florida

[Program Assistant, Member Services, and Resource Development](http://www.theinstitutefornonprofits.org/assets/Leadership%20Florida%20Communications%20Special%20Projects%20and%20Events%20Manager.pdf): Leadership Florida

[Operations and Development Director](http://tlh.villagesquare.us/blog/operations/): The Village Square Mission

**"The Downsides of Linear Thinking, and Why We Need to Embrace Failure" by Vu Le**

"The world is complex. Therefore, to put order to things, we try to become more organized and linear in many aspects of life and existence"....[click here to read more](http://nonprofitaf.com/2017/07/the-downsides-of-linear-thinking-and-why-we-need-to-embrace-failure/).

|  |
| --- |
| **Word Count: 501** |

|  |
| --- |
|  |

**September Newsletter:**

Take your nonprofit to the next level. INIE offers a variety of workshops, conferences, and seminars to make sure local nonprofits have the information and resources they need to fulfill their critical missions.

September 14: Developing High Performance Boards

September 19: INIE Perks and Privileges

September 26: Tech Talk: Nonprofit Wordpress Workshop

October 4: Women Wednesdays

October 12: Nonprofit After Dark Networking Social

October 26: Tech Talk: Converting Fans into Fanatical Believers

Not a member? Click here to take full advantage of INIE's programs and events at a discount rate.

Develop your Board of Directors into a high impact, change-making body. Join INIE on Thursday, September 14, 2017 from 7:30 to 9:00 AM for an advanced board training session with business performance consultant Hardy Smith! Registration is $60 per attendee, which includes both the session and an e-copy of Mr. Smith's book, "Stopping Frustration with Nonprofit Boards."

Coffee and a light breakfast will be served.

Click here to register.

Connecting you to exciting events happening in our area. Use the links below to learn more!

September 1: First Strike Involvement Fair

September 12 & 14: TCC's Grant Writing for the Non-Grant Writer Workshop

September 19: Entrepreneurs' Forum by TCC Spark

September 19 & 21: TCC's Grant Management & Compliance Workshop

September 20: Building Tallahassee's Entrepreneurial Ecosystem by TCC Spark

September 21: 8th Annual Wine and Cheese Tasting by the Peyton Tuthill Foundation

October 1-7: Design Week Tallahassee

October 20: Leon Works Expo

Looking for new opportunities in the sector? INIE's Job Board can help you connect and explore local nonprofit job openings.

Budget and Grant Manager: Veterans Florida

Inventory Coordinator: Second Harvest

Administrative Director: Apalachicola River Keeper

Director of Events: Big Brothers Big Sisters

(Click here to see INIE's full Job Board)

"Going Social For #GivingTuesday" by Sarah Tyson, Social Media Manager, SalterMitchellPR

"Think about the last time you saw #GivingTuesday mentioned without a hashtag. The international day of giving was born in the social media age, and designed to make the most of it. Here are ways you can use social media to help set your organization up for success for this giving season."

Click here to read more…

**Word Count: 360**

**October Newsletter:**

Happy October! Your Institute for Nonprofit Innovation and Excellence is always contemplating ways that we can add value to your nonprofit organization! Recently, INIE launched a host of contract service offerings (including executive search support, team building/retreat facilitation and nonprofit administrative services). Additionally, we are partnering with business performance consultant Hardy Smith to bring high-impact board training to Tallahassee. Due to Hurricane Irma, that event has been rescheduled for December 14, 2017, so there’s still time to get your board registered! Learn more here and let us know if you have any questions. Finally, our Tech Talk series has been hugely successful and we don’t want you to miss out! This month’s topic is “Converting Fans into Fanatical Believers.” Click here to register for this timely event, facilitated by digital strategist Vincent Hunt.

P.S. Within the next two months, INIE will be undergoing our first strategic planning process and we want to hear from you! Do you have ideas for ways that INIE can better support you and your organization’s growth? If so, please email me directly at loweje@tcc.fl.edu.

Sincerely,

Jessica Lowe-Minor

Executive Director

Take your nonprofit to the next level. INIE offers a variety of workshops, conferences, and seminars to make sure local nonprofits have the information and resources they need to fulfill their critical missions.

October 3 & 5: TCC Grant Management & Compliance Workshop

October 12: Nonprofit After Dark Networking Social

October 26: Tech Talk: Converting Fans into Fanatical Believers

November 1: Women Wednesdays

November 2: Executive Director Roundtable: Succession Planning and Executive Transition for Nonprofits

November 28: Giving Tuesday

Not a member? Click here to take full advantage of INIE's programs and events at a discount rate.

Connecting you to exciting events happening in our area. Use the links below to learn more!

October 1-7: Design Week Tallahassee

October 20: Leon Works Expo

On October 1, 2017 at Cascades Park, from 3:00-7:00pm, a group of grateful community citizens is inviting everyone to thank the Governor, Mayor, First Responders, Linemen and all who serve during hurricane season. There will be music, dancing, art, children’s activities, food trucks, brief words of gratitude, and special guests. We hope that all those who played any part in sustaining us during and after Irma will come out to hear words of thanks for your efforts. Come when you are able and stay as long as you would like!

If you would like to set up your own table and share information about your agency or organization, you are welcome to do so. If you are able to attend, please let them know by contacting Rev. Candace McKibben at 850-671-6029 or candace@bigbendhospice.org.

Click here to view the flyer for this event!

Looking for new opportunities in the sector? INIE's Job Board can help you connect and explore local nonprofit job openings.

Budget and Grant Manager: Veterans Florida

Administrative Director: Apalachicola River Keeper

Director of Events: Big Brothers Big Sisters

Program Intern Position: Land is Life

 Florida State University’s Center for Public Management program is an innovative way to learn more about the Leadership for Florida’s Nonprofit Sector. The program overviews a 32-day class-training schedule that is derived of 8 levels, making each level a 4-day process. Each level consists of an outside assignment and open-book exam to fulfill the completion of the individual levels needed to master in order to understand this field. The final cost for each field is required to be paid in order to move to the next level of the program, and there is no cost to register for the waitlist for the CPM program.

Click here to register for the CPM program Waiting List!

For more information, go to www.fcpm.fsu.edu or email Sarah Young at sarah.young@fsu.edu

**Word Count: 619**

**November Newsletter:**

**INIE is proud to participate in Startup Week Tallahassee (November 13-17)!**The below events are being hosted at INIE! To see the full Startup Week calendar and to learn more about the event, [click here](https://tallahasseestartupweek2017.sched.com/?iframe=no). All events are free!

**November 14:**[Tech Talk: Financial Processing Workshop](http://www.theinstitutefornonprofits.org/index.php?option=com_jevents&task=icalrepeat.detail&evid=194&Itemid=158&year=2017&month=11&day=14&title=tech-talk-financial-processing-workshop&uid=ece49f9eceea750b74e6aaadd70e47da) **November 15:**[Startup Grind: Cuttlesoft](http://www.theinstitutefornonprofits.org/index.php?option=com_jevents&task=icalrepeat.detail&evid=207&Itemid=158&year=2017&month=11&day=15&title=startup-grind-cuttlesoft&uid=d08d8275837395471a94268fb8e123f2) **November 15:**[Working Class Wednesdays Networking Event](http://www.theinstitutefornonprofits.org/index.php?option=com_jevents&task=icalrepeat.detail&evid=198&Itemid=158&year=2017&month=11&day=15&title=working-class-wednesday-networking-expo&uid=ff223fd384330c5bd1e0bd1f1c4528a2) **November 16:**[Strategic Storytelling for Social Impact Workshop](http://www.theinstitutefornonprofits.org/index.php?option=com_jevents&task=icalrepeat.detail&evid=206&Itemid=158&year=2017&month=11&day=16&title=strategic-storytelling-for-social-impact-workshop&uid=73f7a9f24e21ce7359391ebb8e41daa3)

**Other INIE events for you to mark on your calendar**:

November 1: [Women Wednesdays](http://www.theinstitutefornonprofits.org/index.php?option=com_jevents&task=icalrepeat.detail&evid=149&Itemid=115&year=2017&month=11&day=01&title=women-wednesdays--inie&uid=893ee07d8989e8d236282902d265039f)
November 2: [Executive Director Roundtable: Succession Planning and Executive Transition for Nonprofits](http://www.theinstitutefornonprofits.org/index.php?option=com_jevents&task=icalrepeat.detail&evid=185&Itemid=115&year=2017&month=11&day=02&title=executive-director-roundtable-succession-planning-and-executive-transition-for-nonprofits&uid=e1f8f1786b205720735f547aefa6fe8e)
November 7/8: [TCC Grant Writing for the Non-Grant Writer Workshop](http://www.theinstitutefornonprofits.org/index.php?option=com_jevents&task=icalrepeat.detail&evid=196&Itemid=158&year=2017&month=11&day=07&title=tcc-grant-writing-for-the-non-grant-writer-workshop-day-1&uid=dfc90f61c967a5b5b3b12f4f45d9be9a)
November 28: [Giving Tuesday](http://www.theinstitutefornonprofits.org/index.php?option=com_jevents&task=icalrepeat.detail&evid=104&Itemid=115&year=2017&month=11&day=28&title=giving-tuesday&uid=a7a32b352206b77c5fa05b9f991d5667)
December 6: [Women Wednesdays](http://www.theinstitutefornonprofits.org/index.php?option=com_jevents&task=icalrepeat.detail&evid=150&Itemid=115&year=2017&month=12&day=06&title=women-wednesdays--inie&uid=a01ebee258f953ddbc203a47c584d436)
December 14: [Developing High Performance Boards](http://www.theinstitutefornonprofits.org/index.php?option=com_jevents&task=icalrepeat.detail&evid=191&Itemid=115&year=2017&month=12&day=14&title=developing-high-performance-boards&uid=a5bb015ec13788f8858273b1b02dc435)

Not a member? [Click here](http://www.theinstitutefornonprofits.org/join-inie) to take full advantage of INIE's programs and events at a discount rate.

**Moving our Sector Forward**

|  |
| --- |
|  |

Registration is now open for INIE's third annual conference, the **Sector Forward Summit**! This year's conference will feature a spectacular speaker --  Austin, Texas's **Greg Vestri** -- who will provide the keynote address, as well as facilitate a master class track on nonprofit earned income.

The Summit will feature sessions on social media strategy, design thinking, local entrepreneurial resources and more.  **Early bird rates end soon** -- don't miss this chance to save money and move your nonprofit forward!

[Click here](http://www.theinstitutefornonprofits.org/sector-forward) to to learn more and register today!

**Tally SOUP** is a microgrant soup dinner that is designed to bring creative minds in the community together and work alongside creative projects currently taking place. This dinner serves to celebrate and learn from the four presenters who share their projects, answer questions, and give advice about resources in the community.
**Want to become a presenter?**Submit a proposal, and [click here](https://tallysoup.com/submit-proposal/)to get more info!

**The deadline to apply is November 3rd.**

The Knight Foundation Fund supports Tallahassee's work in revitalizing its downtown and bordering communities in order to attract and retain talented people (ages 24-35) and promote economic opportunity. Knight invests in Tallahassee's core city vibrancy by supporting projects in smart design, the arts and entrepreneurship.

For more information and to submit a Letter of Inquiry, please visit our website on the Apply for a Grant page, or click [here](http://r20.rs6.net/tn.jsp?f=00178LrekoRIn7-Rl_a6mDakmQPP-o4ADBfbe56zyyiU4CyXTs_FMaXhOzZGwqAXaVB67Cd7gHPQGl8ArX0goz7z3lcbSbfO1xsyIeSk8mWctrCrgRSCyxvo7224d_xxkILoB63p2L-W5-u1Nqbfh8bCSQGpwmgletuB5mssN4MxA9UlxnF5PkX4cgkH7amLAB-JGnfY9DnGX-5gaIZNUOxAnCouSiJQlQ7&c=cJvAIy-3Rjig4NO0h9JQHef8LB4XXYztv_biYKKOHNq37jt4oRQRBg==&ch=-kWQ9tj_kmXXA1ewQmuJXknFmVWLdD2xY19twAMCWotMrLvOZ5Z4CA==). **Please submit your Letter of Inquiry by November 15.**

**Volunteer Florida is pleased to announce the availability of grant funding under the 2018-2019 AmeriCorps competitive funding cycle.** Each year, approximately 80,000 Americans meet critical community needs through service in AmeriCorps. With funding from the Corporation for National and Community Service that is administered by Volunteer Florida, AmeriCorps members dedicate a year of their life to intensive community service in exchange for a small living stipend and college scholarship.

[Click here to learn more and apply!](https://www.volunteerflorida.org/grants/?utm_source=VF+Active+Contacts+-+MASTER+LIST&utm_campaign=e7b3fe64e6-COS+Feb&utm_medium=email&utm_term=0_9300c74a26-e7b3fe64e6-83875293)
**Deadline: November 16, 2017**

**The Surdna Foundation** is extending a grant opportunity to organizations in the arts that can promote artist and economic development. For more information on guidelines required for eligibility, [click here](http://www.surdna.org/what-we-fund/thriving-cultures/135-thriving-cultures/477-artists-and-economic-development.html) to view their website!

[Click here](http://www.surdna.org/grants/how-to-apply.html) to apply for a grant!

The Community Foundation of North Florida is pleased to launch its **NEW Local Nonprofit Directory**powered by GuideStar. The Local Nonprofit Directory allows individuals to learn more about Big Bend area nonprofit organizations. This Directory is easily accessible [here](http://r20.rs6.net/tn.jsp?f=001GaBptrp3QizE95TrcJFZYT9eMMX1CspC93mOEvLQ1rAgcfqtZ9U5drNr1apYjph2aQPfKVfHxT_kkM_j1h69QcjBcDY-bZ_Elkdj-K2mwAzTHLdXIhVTYr_8szryKNQhBRSON4_972FUf5F1xyUKMjtw5kTI-5JgA2nNpGGfY5QB72h0oW51RyJkOk2E1l3Vtib3jC9XnLk=&c=VumOCNzjkfzpDS33yQomjIuMS649_3NtC0WbqMK-lDrYQUGyPw3clA==&ch=TfzxoG6usl953Os5-4vJVK3wgoTztDQVG8iOzpTbArmWhyYOPuJDmg==)!

Florida State University's College of Social Sciences and Public Policy will be holding their 10th annual Joseph P. Cresse Ethics in Government Lecture on Friday, November 3rd. A panel will be taking place with keynote speaker Jon Van Til and other university panelists. To see the full day's events, click the flyers below:

Cresse Luncheon Flyer

Cresse Lecture Flyer

Cresse Panel Flyer

On **Thursday, November 9th at 7:00pm**, The Tallahassee Historical Society will be hosting their monthly program event at the Governor Martin House. This month's program is titled "Ellen Call Long: A Thorough Lady" by Tracy J. Revels, who is a History Professor from Wofford College.
[Click here](https://gallery.mailchimp.com/2f4a4520153bfbaf43ac3e841/files/28e17d66-11b4-48d9-bf27-b3e99a11bec3/Nov_THS_Flyer.pdf) to view the flyer for more information.

November 17: [Tim Rowe Entrepreneurship Ecosystem Presentation (Presented by TCC SPARK!)](https://www.eventbrite.com/e/tim-rowe-building-tallahassees-entrepreneurial-ecosystem-startup-week-tickets-36837776782)
December 8: [UPHS Member Nonprofit Professionals - Caring Force](http://www.uphsfl.org/calendar/15-uphs-meetings/172-uphs-member-nonprofit-professionals-caring-force)
December 12: [UPHS](http://www.uphsfl.org/calendar/14-uphs-trainings/181-program-design-program-outcomes-and-program-evaluation)[Program Design, Program Outcomes and Program Evaluation](http://www.uphsfl.org/calendar/14-uphs-trainings/181-program-design-program-outcomes-and-program-evaluation)

Looking for new opportunities in the sector? **INIE's Job Board** can help you connect with and explore local nonprofit job openings.

[Budget and Grant Manager](http://www.veteransflorida.org/2016/05/25/were-hiring/): Veterans Florida

[Delivery Driver/Warehouse Associate](http://www.fightinghunger.org/ash/About-Us/Employment/Delivery-Driver-Warehouse-Associate): America's Second Harvest

[Executive Director](http://www.theinstitutefornonprofits.org/assets/SUSTAINABLE%20TALLAHASSEE%20ED%20ANNOUNCEMENT%201.pdf): Sustainable Tallahassee

[Volunteer Manager](https://www.dropbox.com/s/4eba1ytfrdgwz0m/GOTRBBVolunteerManagerPosition.docx?dl=0): Girls on the Run

[Executive Director](https://www.dropbox.com/s/ytre4b2soidaygj/CAHSC%20Job%20Description.docx?dl=0): Capital Area Healthy Start Coalition

[Communications Officer](https://gallery.mailchimp.com/2f4a4520153bfbaf43ac3e841/files/72539420-1233-430f-9cbe-db994d2d2924/IMLS_COMMUNICATIONS_DESCRIPT_RILEY.doc): The John G. Riley Center/Museum

[Director of Entrepreneurship](https://www.dropbox.com/s/6ai4i6cvpagbpbh/Published%20Job%20Description%20Director%20of%20Entrepreneurship.pdf?dl=0): Leon County R&D Authority

[Projects Manager](https://www.idealist.org/en/nonprofit-job/11da454907ee416796362aed5544b70d-projects-manager-florida-impact-tallahassee): Florida Impact

[Central Florida Regional Program Coordinator](https://www.idealist.org/en/nonprofit-job/4d6158a20cc148f2bd0c01762a674e7a-central-florida-regional-program-coordinator-florida-impact-orlando): Florida Impact

([Click here](http://www.theinstitutefornonprofits.org/job-board) to see INIE's full Job Board!)

**Word Count: 766**

**December Newsletter:**

**Looking to end 2017 with a bang and set your nonprofit up for success in 2018? Make sure to add these great INIE events to your calendar!**

December 6: [Women Wednesdays](http://www.theinstitutefornonprofits.org/index.php?option=com_jevents&task=icalrepeat.detail&evid=150&Itemid=115&year=2017&month=12&day=06&title=women-wednesdays--inie&uid=a01ebee258f953ddbc203a47c584d436)
December 14: [Developing High Performance Boards](http://www.theinstitutefornonprofits.org/index.php?option=com_jevents&task=icalrepeat.detail&evid=191&Itemid=115&year=2017&month=12&day=14&title=developing-high-performance-boards&uid=a5bb015ec13788f8858273b1b02dc435)
January 10: [Nonprofit After Dark](http://www.theinstitutefornonprofits.org/index.php?option=com_jevents&task=icalrepeat.detail&evid=211&Itemid=115&year=2018&month=01&day=10&title=nonprofit-after-dark&uid=3538489a20112c399996d91d7d7bc7e9)
January 23: [Tech Table Tuesday: Exploring the Google AdWords Grant](http://www.theinstitutefornonprofits.org/index.php?option=com_jevents&task=icalrepeat.detail&evid=210&Itemid=115&year=2018&month=01&day=23&title=tech-table-tuesday-exploring-the-google-grant&uid=c3929217e8a6fe10c661529a2adc05bc)
February 20: [Sector Forward Summit](http://www.theinstitutefornonprofits.org/index.php?option=com_jevents&task=icalrepeat.detail&evid=195&Itemid=115&year=2018&month=02&day=20&title=sector-forward-summit&uid=e037ea4ed6b1245f41485b6c5d01d73d)

Not a member? [Click here](http://www.theinstitutefornonprofits.org/join-inie) to take full advantage of INIE's programs and events at a discount rate.

|  |  |
| --- | --- |
|

|  |
| --- |
| **We are less than two weeks away!**Develop your Board of Directors into a high impact, change-making body! **Join INIE on Thursday, December 14, 2017 from 7:30 to 9:00 AM**for an advanced board training session with **business performance consultant Hardy Smith.** Registration is $60 per attendee, which includes both the session and an e-copy of Mr. Smith's latest book, "Stopping Frustration with Nonprofit Boards."Coffee and a light breakfast will be served.For more information on Hardy Smith, [click here](http://www.hardysmith.com/). [Click here to register!](https://inie.memberclicks.net/index.php?option=com_jevents&task=icalrepeat.detail&evid=191&Itemid=115&year=2017&month=12&day=14&title=developing-high-performance-boards&uid=a5bb015ec13788f8858273b1b02dc435) |

 |

|  |  |
| --- | --- |
|

|  |
| --- |
|  |

 |

**Time is running out for our Early Bird pricing!**

Registration is now open for INIE's third annual conference, the **Sector Forward Summit**! This year's conference will feature a spectacular speaker --  Austin, Texas's **Greg Vestri** -- who will provide the keynote address, as well as facilitate a master class track on nonprofit earned income. Vestri has had over 30 years experience with global business and community development as the Co-Founder of Vestment Global Services and the CEO of Verdant Consulting Ethiopia.

The Summit will feature sessions on social media strategy, design thinking, local entrepreneurial resources and more.  **Early bird rates end December 31st** -- don't miss this chance to save money and move your nonprofit forward!

[Click here](http://www.theinstitutefornonprofits.org/index.php?option=com_jevents&task=icalrepeat.detail&evid=195&Itemid=115&year=2018&month=02&day=20&title=sector-forward-summit&uid=e037ea4ed6b1245f41485b6c5d01d73d) to learn more and register today!

**The Surdna Foundation** is extending a grant opportunity to arts and cultural organizations that can promote artistic and economic development. For more information on guidelines required for eligibility, [click here](http://www.surdna.org/what-we-fund/thriving-cultures/135-thriving-cultures/477-artists-and-economic-development.html) to view their website!

[Click here](http://www.surdna.org/grants/how-to-apply.html) to apply for a grant!

The **ALICE**population (**A**sset Limited,**I**ncome **C**onstrained and **E**mployed) represents those among us who are working, but due to child care costs, transportation challenges, high cost of living and so much more, are living paycheck to paycheck. To better understand the population of families that are working hard but falling short in local communities, the United Way of the Big Bend has been working with the ALICE population in the Big Bend area to help build better lives.

To read the full 2017 ALICE Report: Florida, [click here](http://www.uwof.org/sites/uwof.org/files/17UW%20ALICE%20Report_FL%20Update_2.14.17_Lowres.pdf).

The **Strategic Nonprofit Alliance Partnership**, also known as **SNAP**, focuses on the overall experience and resources available to nonprofit organizations throughout the states of Florida and Georgia. SNAP provides an environment that allows the sharing of new ideas along with professional training seminars to make sure that each organization is equipped with the information they need to be successful. SNAP membership is free and available to all nonprofit organizations!

[Click here to learn more.](http://www.snapnonprofit.org/)

Tallahassee Democrat is asking for your help in nominating people and organizations who volunteer their time and effort to make our community great for the **40th Annual Volunteers of the Year**! In addition to the honor and recognition of their nomination, Tallahassee Democrat donates $300 to a local charitable cause or organization in the names of each of the top finalists. Individual nominees are also eligible for the prestigious Jefferson Awards for Public Service. We ask that you please feel free to nominate individuals/groups of any level of volunteerism.

[Click here](http://static.tallahassee.com/volunteers/) to apply!

The Big Event is a one-day, student-run service project that allows students of FSU, FAMU, and TCC to come together to say "thank you" to the Tallahassee community through service. This year, we hope to have over 2,000 volunteers participate at over 100 different community sites on March 24, 2018 between the hours of 10:30 AM and 2:30 PM.

Our volunteers will be available for 4 hours to do just about anything as long as it does not involve power tools or specialized skills (e.g. electrical work or plumbing). Some examples of project ideas include gardening, trash pick up, painting, interacting with others (e.g. reading to children or seniors, playing games, facilitating arts & crafts), or general clean up. However, this list is not all-inclusive; we can do many other activities as well.

To register your nonprofit as a Big Event Host Site, please [click here](https://docs.google.com/forms/d/e/1FAIpQLScKjTwPSiwPyc6U-G3EGcmjdBsjhsCvJi_9MH9FKd1nY-4GfA/viewform)!

**Upcoming UPHS Events:**
December 8: [UPHS Member Nonprofit Professionals - Caring Force](http://www.uphsfl.org/calendar/15-uphs-meetings/172-uphs-member-nonprofit-professionals-caring-force)
December 12: [UPHS](http://www.uphsfl.org/calendar/14-uphs-trainings/181-program-design-program-outcomes-and-program-evaluation)[Program Design, Program Outcomes and Program Evaluation](http://www.uphsfl.org/calendar/14-uphs-trainings/181-program-design-program-outcomes-and-program-evaluation)
December 13: [UPHS Membership and Partners Holiday Luncheon](http://www.uphsfl.org/calendar/13-upsh-events/173-uphs-membership-and-partners-holiday-luncheon)

Looking for new opportunities in the sector? **INIE's Job Board** can help you connect with and explore local nonprofit job openings.

[Budget and Grant Manager](http://www.veteransflorida.org/2016/05/25/were-hiring/): Veterans Florida

[Delivery Driver/Warehouse Associate](http://www.fightinghunger.org/ash/About-Us/Employment/Delivery-Driver-Warehouse-Associate): America's Second Harvest

[Communications Officer](https://gallery.mailchimp.com/2f4a4520153bfbaf43ac3e841/files/72539420-1233-430f-9cbe-db994d2d2924/IMLS_COMMUNICATIONS_DESCRIPT_RILEY.doc): The John G. Riley Center/Museum

[Development and Projects Specialist](https://gallery.mailchimp.com/2f4a4520153bfbaf43ac3e841/files/19b28e69-b360-4888-8477-c9388f1fb0d4/Development_and_Projects_Spec_Posting_120417.pdf): 2-1-1 Big Bend

[Landlord Outreach/Housing Specialist](https://www.careerbuilder.com/job/JHQ5SC5Z8W50G9WPV03?ipath=JRG1&keywords=advocates+for+veterans&location=tallahassee&searchid=34d6023f-ee74-474b-8b4e-7236bbe68ce4&siteid=ns_us_g): Big Bend Homeless Coalition

([Click here](http://www.theinstitutefornonprofits.org/job-board) to see INIE's full Job Board!)

**Word Count: 817**

**SOP’s:**

SOP: Uploading INIE Events to Tallahassee Chamber of Commerce

* Go to [www.talchamber.com](http://www.talchamber.com)
* Go to the Member Action Center tab on Home Page
* Click on Member Events
* Click Submit your Events
* Enter in Event Title
* Enter in Overview/Description from INIE website for that specific event
* Enter Company Name: The Institute for Nonprofit Innovation and Excellence
* Include Website URL from event page on INIE website
* Include Date of event
* Include event times (can be found on INIE website/events checklist)
* Enter Contact Information/Email for Events Manager and INIE Phone Number (850-201-9766)
* Click Submit; May take up to 5 days for event to show on Calendar
* Check after 5 business days that event is published in Member Events; E-mail Samantha Loebig at sloebig@talchamber.com

SOP: Uploading INIE Events to Tallahassee Council on Culture & Arts (COCA)

* Go to [www.tallahasseearts.org](http://www.tallahasseearts.org)
* Scroll down the Home Page and you will find Classifieds on the right-hand side
* click on Classifieds
* On right-hand side of screen, click on Submit Listings
* Login into the Account with Username and Password (Found in INIE Logins & PW’s Excel Sheet)
* Scroll down the page and click on Submit a Classified
* Enter Classified Name (Title of Event)
* Enter Address of INIE (300 West Pensacola Street, Tallahassee, FL 32301)
* Put name of Events Manager, and E-mail
* Include Website URL from event page on INIE website
* Include INIE phone number (850-201-9766)
* Set an Expiration Date: Expiration dates should be the day AFTER the event occurs so people are able to see the event the day of.
* Set the Deadline Date: Expiration dates should be the day AFTER the event occurs so people are able to see the event the day of.
* Enter in Overview/Description from INIE website for that specific event
* Classified Types Checklist: Professional Development/Workshop should be the only one chosen for each event.
* Contact Info: Put Contact information of current Events Manager (Name, E-mail, and INIE phone number)
* Image: ALWAYS upload the Adobe Image of INIE logo found in Dropbox.
* Click Submit Record

SOP: Uploading INIE Events to Tallahassee Democrat

* Go to <http://events.tallahassee.com/>
* Click on + Add Your Event on the right-hand side of the Search Bar
* Enter Title of the event
* Enter Date/Time of the event
* Do Not let the event repeat. Keep setting on –does not repeat—
* For “Where”, click on white bar and click Suggest A New Venue
* Include Venue Name: Institute for Nonprofit Innovation and Excellence
* Enter Street Address: 300 West Pensacola Street
* Enter City: Tallahassee, FL
* Enter Zip Code: 32301
* Select Category: Office Building
* Click Submit
* Depending on Event being held. Usually choose Organizations & Meetups and Business & Networking
* Enter in Overview/Description from INIE website for that specific event
* Image: ALWAYS upload the Adobe Image of INIE logo found in Dropbox.
* Do not link Facebook Event
* Click “I am not a Robot”
* Click Add Event

SOP: How to create Monthly Newsletter in MailChimp

* Go to most recent Monthly Newsletter that was Sent/Approved
* Click on down-facing arrow next to the Edit bar on the right-side of the screen
* Click Replicate
* Click on Replicated newsletter
* Where the title is posted at the top of the screen, click Rename and change the name to the correct month and year of the current newsletter.
* Click on the black bar at the beginning of the newsletter, change the text to INIE (Current Month) (Current Year) Newsletter. Make sure all fonts are Lucida, Size 13.
* To get to size 13, Click on 14 and then 13 will show on the options given.
* Click Save and Close in bottom left corner
* Update INIE Events for that month. Events should include the events of the current month and the following month. (Ex: December Newsletter should include December and January events unless instructed otherwise.)
* Click on the first text box with the INIE Event Dates
* Put the Date and Title of each event in Chronological Order
* Open a tab and go to INIE website (theinstitutefornonprofits.org)
* Go to event calendar and click on first INIE event for current month’s newsletter
* Copy the URL from the Event page on the INIE website
* Click on the box again, and highlight the Event Name
* Click the Link button shown next to the Bold, Italic, and Underline buttons on the right side
* Paste the web address (URL) and click Insert
* The text should be blue, as well as highlighted. Highlight the Event name again, and click on the underlined A in the tool bar. Choose the color, Golden Rod (Second color down the yellow column.)
* Repeat linking steps for every INIE event listed, and for **every** link in the Newsletter.
* Click Save and Close in bottom left corner
* Double Check all links for INIE Events
* Click on Images for featured Events for current month
* Click Replace. Make sure there are Banners created for this event
* If not already in gallery, upload the Banner from Canva. Download as a JPEG.
* Click on picture in gallery and click insert.
* Click on Settings, next to Content
* Make sure Alignment is centered, and click on Edge to Edge margins
* Constrain image if looks appropriate. If the image is too small leave it the same.
* Replace text box with information to the current information for the event. Font: Lucida, Font Size: 13
* For images paired with text: Grab on the right-hand corner of the screen where it says Image + Caption and drag to where wanted to be placed in newsletter
* Upload image and edit sizing if need be
* To edit sizing, after uploading image click edit
* Click resize; Resized images should be between 200 and 500 based on how large the image may be
* Click save in the right-hand corner
* Insert text. Make sure it is Lucida font and Size 13.
* Click settings in the right-hand side at the top
* Go to Image Alignment and choose Right
* Click Save and Close
* Once finished, go through entire Newsletter for grammatical issues and make sure ALL links direct to the correct place
* On the top right-hand corner, click Preview and Test
* Scroll to Send a Test E-mail, and send to inieoffice@gmail.com
* Click Save and Exit in bottom right corner
* Once approved by director, go to Templates
* Click on the downward arrow of Edit tab on the right-hand side of screen
* Click Create Campaign
* When choosing an E-mail list, choose the INIE Mailing List and make sure it is chosen on Entire List
* Click Next on the bottom right-hand corner
* Create a Campaign name, which should be (Insert Month, Year, Newsletter, and Date it will be released)
* Go over Email Subject and Preview Text with Director
* For the “From Email Address” change to inieoffice@gmail.com
* Make sure for tracking only tracking opens and clicks are chosen
* Click next
* Click next again after reviewing Newsletter
* Click Schedule on bottom right-hand corner of the screen
* Choose Date and Time of Scheduling
* Click Schedule

**Word Count: 1,235**

**Proposal Agreements:**

**EXECUTIVE SEARCH SERVICES PROPOSAL/AGREEMENT**

**DATE:** November 30, 2017

**SUBMITTED TO:** LeMoyne Center for the Visual Arts (LeMoyne)

**CONTACT:**  Pam Doffek

**PROPOSAL #:** 113017-1

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PURPOSE**:To provide executive recruitment services and assist the LeMoyne Board of Directors in executing a rigorous search for LeMoyne’s next Executive Director.

**PROPOSED SERVICE:**

As part of this agreement, the Institute for Nonprofit Innovation and Excellence (INIE) agrees to provide the following set of deliverables:

* Meet with LeMoyne’s Executive Committee 1-2 times to discuss overall the search process, timeline, job description and desired skillsets/characteristics.
* Develop Executive Director job description utilizing LeMoyne Executive Committee feedback.
* Promote Executive Director job description via appropriate outlets.
* Collect and organize application packets, resumes and cover letters.
* Identify appropriate candidates for first-round interviews.
* Conduct first-round interviews.
* Recommend highly qualified candidates for second-round interviews.
* Coordinate second-round interviews (logistics, interview packets, etc.) to be conducted by the Executive Committee.
* Coordinate third-round interviews (logistics, interview packets, etc.) to be conducted by key stakeholders/clients, staff members and the full Board of Directors.
* Provide a note-taker, if desired, for second- and third-round interviews.
* Maintain records related to the search and all interviews, to be turned over to LeMoyne at the conclusion of the contract period.
* Notify applicants of their status within the search process and follow-up with candidates who are not selected to move forward.
* Communicate with Executive Committee on a regular basis regarding the search process, and respond to queries from LeMoyne stakeholders in a timely & professional manner.
* Maintain the highest degrees of professional ethics and confidentiality throughout the executive search process.

**RATES & FEES:** INIE’s rate for executive search services is $75/hour for the
 general public and $55/hour for INIE members.

 In order to achieve the above deliverables, INIE estimates that an
 allocation of approximately fifty (50) hours will be required. In
 the event that more hours are needed in order to fulfill the
 obligations outlined under this agreement, INIE will provide those
 additional hours at no extra cost. No refund or rebates will be

 given for unutilized hours.

 Executive Search Services Fee…………..……………......$3,750
 INIE Member Discount…………………………………..-$1,000

 **Final Price to LeMoyne……………………………..……$2,750** Note: If additional services outside the scope this contract are
 desired, they will be negotiated via a new agreement.

**STAFF:** INIE will provide a minimum of 2 staff throughout the search process: an experienced nonprofit Executive who will manage the search, conduct first-round interviews and communicate with the LeMoyne Executive Committee, as well as an Administrative Assistant who will coordinate logistics such as file sharing, scheduling, general communications and serve as a note-taker when needed.

**LIABILITY:** INIE, nor its officers, agents, or employees, shall not be liable in contract, tort, or otherwise, for any loss, expense, or damage suffered by LeMoyne arising from, or in any way connected with, the services provided under this contract. LeMoyne agrees to wholly indemnify INIE from any and all liability, including attorney fees and legal costs, associated with any and all services provided under this contract, except such liability that stems from INIE's own negligence or willful malfeasance.

**DATES:** Services will commence on June 28, 2017 and will be provided
 through October 31, 2017, or until the successful fulfillment of
 the above-listed deliverables, whichever comes first.

**SERVICE LOCATION:** Suitable conference room at LeMoyne’s or INIE’s facility

*or*
Alternate location to be agreed upon by both parties.

**PAYMENT TERMS:** Payment shall be made in two payments: $1,750.00 upon the execution of this agreement, and $1,000 shall be due upon the successful completion of all abovementioned deliverables.

**AGREEMENT:** If terms of this proposal are acceptable, please sign below and

return a copy of this proposal with payment to INIE (300 W. Pensacola Street, Tallahassee, FL 32301).

-------------------------------------------- ----------------------------------------

(NAME) (TITLE) Jessica Lowe-Minor, Executive Director
 INIE

-------------------------------------------- -----------------------------------------

(DATE) (DATE)

**Word Count: 620**

**Institute for Nonprofit Innovation and Excellence**

300 W. Pensacola Street
Tallahassee, FL 32301

**TRAINING & SERVICE PROPOSAL/AGREEMENT**

**DATE:** November 30, 2017

**SUBMITTED TO:** Coral Restoration Foundation (CRF)

**CONTACT:**  Derek Hagen

**PROPOSAL #:** 113017-2

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PURPOSE**:To facilitate a 1 day staff training team and support the Coral Restoration Foundation in increasing its staff’s effectiveness, professionalism, and knowledge of nonprofit best practices.

**PROPOSED SERVICE:**

As part of this agreement, the Institute for Nonprofit Innovation and Excellence will provide the following:

* Programming, curriculum and activities for 1 day staff training (8 hours)
* Two, 1-hour consultations with the Coral Restoration Foundation in advance of the training to discuss goals and prepare agenda
* Training materials such as handouts, itineraries, and suggestions for further reading
* Staff person on-site throughout training (at least 1 Trainer/Facilitator at all times)

**RATES & FEES:** 1 Day Contract Training Fee…………..………..………....$3,500

**Final Price to Coral Restoration Foundation …….……$3,500**

**PROGRAM STAFF:** INIE will provide a trainer to facilitate programming and group discussions.

**LIABILITY:** INIE, nor its officers, agents, or employees, shall not be liable in contract, tort, or otherwise, for any loss, expense, or damage suffered by the Coral Restoration Foundation arising from, or in any way connected with, the services provided under this contract. The Coral Restoration Foundation agrees to wholly indemnify INIE from any and all liability, including attorney fees and legal costs, associated with any and all services provided under this contract, except such liability that stems from INIE's own negligence or willful malfeasance.

**PROGRAM DATES:** To be arranged

**SERVICE LOCATION:** Suitable conference room at CRF’s facility

*or*
Alternate location to be agreed upon by both parties.

**PAYMENT TERMS:** Payment shall be made in two payments: $2,000.00 upon the execution of this agreement and $1,500 no more than 30 days after the retreat.

**AGREEMENT:** If terms of this proposal are acceptable, please sign below and

return a copy of this proposal with payment to INIE (300 W. Pensacola Street, Tallahassee, FL 32301).

-------------------------------------------- ----------------------------------------

(NAME) (TITLE) Jessica Lowe-Minor, Executive Director
 INIE

-------------------------------------------- -----------------------------------------

(DATE) (DATE)

**Institute for Nonprofit Innovation and Excellence**

300 W. Pensacola Street
Tallahassee, FL 32301

**Word Count: 349**

**E-mails for Events:**

**September-**

**Tech Talk Email:**

**It's not too late to register!**

Join us a week from today, September 26, 2017, from 9:30 to 11:00 AM for our Nonprofit WordPress Workshop! WordPress is the premier content management system for non-profits seeking an easy, user-friendly way to set up, edit, and maintain a website. Learn the basics of getting your site live quickly while gaining total control over your website.

Presenter: Nick Simison

This event is free for members and $30 for the general public.

[Click here](http://www.theinstitutefornonprofits.org/index.php?option=com_jevents&task=icalrepeat.detail&evid=156&Itemid=115&year=2017&month=09&day=26&title=tech-talk-nonprofit-wordpress-workshop&uid=d6147c4bf40a85b09025b12a396cae30) to Register

Not a member? [Click here](http://www.theinstitutefornonprofits.org/join-inie) to sign up

**Word Count: 90**

**Hardy Smith New Date:**

**New Event Date Announced!**

Although this event was originally postponed due to Hurricane Irma, a new date has been established. Mark your calendars!

Develop your Board of Directors into a high impact, change-making body! **Join INIE on Thursday, December 14, 2017 from 7:30 to 9:00 AM**for an advanced board training session with **business performance consultant Hardy Smith.** Registration is $60 per attendee, which includes both the session and an e-copy of Mr. Smith's latest book, "Stopping Frustration with Nonprofit Boards."

Coffee and a light breakfast will be served.

For more information on Hardy Smith, [click here](http://www.hardysmith.com/).

**Word Count: 97**

**Cascades Celebration Event:**

In the aftermath of Hurricane Irma, many of us breathe a sigh of relief and gratitude.  Though the storm was not nearly as devastating to us as predicted, we know that many people worked long and hard to prepare us and spare us and we are deeply appreciative.  We realize that people are still working long and hard to clean up debris and restore what was damaged.

**On October 1, 2017 at Cascades Park, from 3:00-7:00pm**, the people of Tallahassee would like to invite everyone to say thank you to the Governor, Mayor, First Responders, Linemen, and all who serve us during Hurricane Seasons. There will be music, dancing, art, children’s activities, food trucks, brief words of gratitude, and special guests.  We hope that all those who played any part in sustaining our community during and after Irma will come out to hear words of gratitude for their efforts. Come when you can and stay as long as you would like!

If you would like to set up your own table and share information about your agency or organization, you are welcome to do so. **If you plan on attending, please let them know by contacting Rev. Candace McKibben at 850-671-6029 or candace@bigbendhospice.org.**

[Click here](https://gallery.mailchimp.com/2f4a4520153bfbaf43ac3e841/files/dcda48f2-492b-4218-ad14-f365a6fe8b9b/thank_you_flyer.docx) to view the flyer for this event!

**Word Count: 212**

**NP After Dark:**

Held on a quarterly basis, INIE’s Nonprofit After Dark Networking Social provides an opportunity to connect with others from across the social sector and upgrade one’s professional and personal networks. Registration is open to all nonprofit staff, board members, donors, volunteers and supporters.

Join INIE and the nonprofit community at **Red Eye Coffee Midtown on Thursday, October 12, 2017 from 5:30 PM to 7:00 PM**. Bring your friends and nonprofit colleagues and unwind, discuss the sector, and network!

This is a free community event, but space is limited!

[Click here](http://www.theinstitutefornonprofits.org/index.php?option=com_jevents&task=icalrepeat.detail&evid=171&Itemid=115&year=2017&month=10&day=12&title=nonprofit-after-dark-networking-social&uid=11dfa7f6c5e83e37317dceca6f0fab8d)to register!

Not a member? [Click here to sign up](http://www.theinstitutefornonprofits.org/join-inie).

**Word Count: 100**

**ED Roundtable:**

On **Thursday, November 2nd, 2017** from **11:30AM to 1:00PM**, INIE will be hosting our **Executive Director Roundtable**. This workshop will be facilitated by the**Graceful Solutions' CEO, Michele Hartson**. She will prepare nonprofit executives and board members to think critically and thoughtfully about how to prepare for both unexpected and expected departures in order to ensure that your nonprofit's mission, staff and clients aren't adversely impacted.

Participants will be invited to crowdsource solutions to organizational challenges from amongst the other attendees, as well as raise relevant experiences in order to solicit advice and feedback.

Registration for this event is free, and is a INIE member exclusive.

[Click here](http://www.theinstitutefornonprofits.org/index.php?option=com_jevents&task=icalrepeat.detail&evid=185&Itemid=115&year=2017&month=11&day=02&title=executive-director-roundtable-succession-planning-and-executive-transition-for-nonprofits&uid=e1f8f1786b205720735f547aefa6fe8e) to register!

Not a member? [Click here](http://www.theinstitutefornonprofits.org/join-inie) to sign up.

Thank You to our Sponsors from **First Commerce Credit Union.**

**Word Count: 127**

**October-**

**Sector Forward Save the Date:**

**SAVE THE DATE: FEBRUARY 20, 2018**

INIE's Nonprofit Enterprise & Social Innovation (NESI) Summit has a new name!

**Please mark your calendars for the Sector Forward Summit, scheduled to take place on Tuesday, February 20, 2018.**

This premier regional conference on nonprofit enterprise and social innovation will bring social entrepreneurs and nonprofit leaders together to share ideas and strategies for advancing social innovation through entrepreneurship.

**Located for the first time at INIE's own facilities inside the TCC Center for Innovation, the Summit will feature inspirational speakers, interactive workshops, cross-sector networking and so much more.**

More details and registration information to follow shortly. We look forward to seeing you there!

*P.S. Does your nonprofit have an innovative earned income program that it would like to highlight at this year's conference? Please contact Jessica Lowe-Minor at**loweje@tcc.fl.edu**to let us know!*

**Word Count: 138**

**Sector Forward Registration Open:**

## Take advantage of early bird rates![Register for the Sector Forward Summit Today!](https://inie.memberclicks.net/sector-forward)

Early bird registration for INIE's third annual conference, previously known as the Nonprofit Enterprise & Social Innovation (NESI) Summit, is now open! From now until December 31, 2017, enjoy **$20 off** of your Summit tickets!

Please mark your calendars for the **Sector Forward Summit**, scheduled to take place on **Tuesday, February 20, 2018.**

This premier regional conference on nonprofit enterprise and social innovation will bring social entrepreneurs and nonprofit leaders together to share ideas and strategies for advancing social innovation through entrepreneurship.

**Located for the first time at INIE's own facilities inside the TCC Center for Innovation, the Summit will feature inspirational speakers, interactive workshops, cross-sector networking and so much more.**[Click here](https://inie.memberclicks.net/sector-forward)**to register today!**

We look forward to seeing you there!

P.S. Does your nonprofit have an innovative earned income program that it would like to highlight at this year's conference? Please contact Jessica Lowe-Minor at*loweje@tcc.fl.edu* to let us know!

**Word Count: 165**

**Nonprofit Last Call:**

**Tonight's the night!  Join INIE and others from the nonprofit community for a Nonprofit After Dark networking social at Red Eye Coffee in Midtown from 5:30 to 7:00 PM.**

Held on a quarterly basis, INIE’s Nonprofit After Dark Networking Social provides an opportunity to connect with others from across the social sector and upgrade one’s professional and personal networks. Participation is open to all nonprofit staff, board members, donors, volunteers and supporters.

Bring your friends and nonprofit colleagues to unwind, discuss the sector, and network!

**This is a free community event.**  Registration will be available at the door.

[Click here to learn more](http://www.theinstitutefornonprofits.org/index.php?option=com_jevents&task=icalrepeat.detail&evid=171&Itemid=115&year=2017&month=10&day=12&title=nonprofit-after-dark-networking-social&uid=11dfa7f6c5e83e37317dceca6f0fab8d)!

**Word Count: 103**

**Festivals Looking for Nonprofit Partners:**

The inaugural Florida Jazz & Blues Festival worked with several nonprofit organizations last year to help support their fundraising efforts for our greater community.

In addition to their partnership with the Unity Music Foundation that brought $11,000 into our local community for higher education and Leon/Gadsden County Schools, they also had five (5) non-profits serve beer, wine, and soda to raise funds for their respective organizations.

Brand new this year, they have created Partner Festival Packages, with affiliate codes, to allow community partners to provide a link for their groups to:

· Buy packages at discounted pricing
· Make $10 for your organization for each festival package sold.

**What:**    Florida Jazz & Blues Festival 2017

**When:**   Saturday, October 28, 3 p.m. - 11 p.m.

              Sunday, October 29, 3 p.m. - 10 p.m.

**Where:**  Cascades Park, Tallahassee, FL

**Festival Info:** [www.FLJAzzAndBlues.com](http://www.fljazzandblues.com/)

If you are interested in this community partner fundraising opportunity, please contact Jon Brown at 850.694.1405 and he will get your organization an affiliate code and an individual link.

Once members of your audience place an item in their online cart, there will be a box to the left, “**Have Affiliate Code?**, where they will need to enter your affiliate code so event organizers can track your partner festival package sales.

Time is of the essence, as they will be providing this opportunity through Tuesday, October 24.

Double K Rodeo productions is looking for a local nonprofit to partner with for beverage service at their upcoming rodeo. The partnering nonprofit would receive a $500 donation, and be added to the radio advertisement and social media platforms. You would also have the option to do a no-cost 10x10 setup at the event to help promote your organization, along with 12 tickets to the rodeo.

To learn more about how your nonprofit can take advantage of this opportunity, please call Jennifer Anspach at 561.201.6915 or Cynthia Kimbrell at 205.790.3452.

**Word Count: 315**

**Giving Tuesday Social Media Ambassadors:**

|  |  |
| --- | --- |
|

|  |
| --- |
| Inspire a chorus of voices on #GivingTuesday  #GivingTuesday is all about rallying citizens around causes they care about, and social media is a powerful community-building tool - whether you are fundraising or friend-raising. So this week's tip is courtesy of one of the leading voices on nonprofit social media, [Beth Kanter](https://givecorps.us10.list-manage.com/track/click?u=bc0eb903988d743fe51d1846d&id=40e196a0ee&e=bc6cd0638a).  |

 |

|  |
| --- |
|  |

|  |  |
| --- | --- |
|

|  |
| --- |
|   |

 |

|  |  |
| --- | --- |
|

|  |
| --- |
| ***A champion is an individual that supports a nonprofit organization or cause.  They are passionate about your organization and social change, and will talk about it to anyone who will listen.  ~ Beth Kanter***In past posts, we've shared the importance of activating your most passionate insiders - staff, board, clients, donors - to help fuel awareness and generosity on #GivingTuesday.  Their vocal support before and on #GivingTuesday may be the difference between a good and a great campaign.Today we're digging into the specifics of how to get your ambassadors spreading your message.  We're following the lead of Beth Kanter, one of the most noted experts on social engagement for nonprofits. This presentation includes case studies and tested tactics for building a social media ambassador corps. These are a few of the topics covered: * What the heck is a social media ambassador?
* The benefits of enlisting social media ambassadors
* Why start with insiders?
* Examples of great social ambassador campaigns
* Tips and tricks for getting people that love your organization to raise their hand

The entire presentation is [available here](https://givecorps.us10.list-manage.com/track/click?u=bc0eb903988d743fe51d1846d&id=62290097bd&e=bc6cd0638a); it is worth the investment of a thorough review.  |

 |

P.S. Save the date! ***Madison Social is partnering with Big Bend Gives Back to host a #GivingTuesday Block Party on Tuesday, November 28 from 4-7 PM!*** Will be a great opportunity for agencies to table, connect with potential donors or volunteers, and collect goods & supplies!

Stay tuned... more information will be coming soon!

**Word Count: 294**

**TT: Converting Fans into Fanatical Believers**

**It's not too late to register for tomorrow's Tech Talk!**

Marketing is not what it used to be. Learn methods to help your organization stand out by attending the **"Converting Fans into Fanatical Believers"** workshop from**9:30 AM to 11:00 AM, tomorrow, Thursday, October 26, 2017.**Topics to be discussed include:

* Social Media: Beyond good feedback, and the emergence of the customer voice.
* What to do when the customer is not always right-but always has a voice.
* How to overcome the attention deficit.
* How to convert a fan into a fanatical believer.

Come broaden your knowledge on marketing in the digital age with our speaker, **Vincent Hunt**!

This event is free for members and $30 for non-members.

[Click here to register!](http://www.theinstitutefornonprofits.org/index.php?option=com_jevents&task=icalrepeat.detail&evid=175&Itemid=115&year=2017&month=10&day=26&title=tech-talk-qconverting-fans-into-fanatical-believersq&uid=7c69f5be4dc12f78b6677b88c194059a)

Not a member? [Click here to sign up](http://www.theinstitutefornonprofits.org/join-inie).

**Word Count: 127**

**Final Roundtable Email:**

**Today is the last day!**

Register now to attend INIE's upcoming **Executive Director Roundtable: Succession Planning and Executive Transition for Nonprofits, tomorrow November 2, 2017 from 11:30 AM to 1:00 PM at INIE**. This workshop, facilitated by Graceful Solutions' Michele Hartson, will prepare nonprofit executives and board members to think critically and thoughtfully about how to prepare for both unexpected and expected departures in order to ensure that your nonprofit's mission, staff and clients aren't adversely impacted.

This free members-only event provides a unique opportunity for E.D.s, CEOs and other nonprofit agency heads to share ideas and resources in a collaborative, confidential environment.

**To learn more and register**[click here](http://www.theinstitutefornonprofits.org/index.php?option=com_jevents&task=icalrepeat.detail&evid=185&Itemid=158&year=2017&month=11&day=02&title=executive-director-roundtable-succession-planning-and-executive-transition-for-nonprofits&uid=e1f8f1786b205720735f547aefa6fe8e)**!**

(Not yet a member? [Click here to join](http://www.theinstitutefornonprofits.org/join-inie)!)

Thank you to our ED Roundtable Sponsor, **First Commerce Credit Union.**

**Word Count: 129**

**Grant Writing Workshop Announcement 1:**

INIE is excited to host **TCC's Grant Writing for the Non-Grant Writer Workshop!**

**This two-day course held at INIE's location on November 7, 2017 and November 8, 2017 provides an overview of the grant-writing process from start to finish.**Learn best practices for researching and responding to grant opportunities. Participants will get hands-on experience developing solid grant proposals and reviewing examples of winning and losing proposals, lead by TCC's Steven Solomon, who has been writing grants for well over 15 years, and has been awarded over $30 million dollars in grants over his career.

To learn more and register, [click here](http://www.tcc.fl.edu/workforce-development/individuals/upgrade-your-skills/professional-development/grant-workshops/)!

**Word Count: 100**

**Workshop Announcement 2:**

**Don't miss out on this great workshop!**

INIE is excited to host **TCC's Grant Writing for the Non-Grant Writer Workshop!**This two-day course held at INIE's location begins **TOMORROW November 7, 2017 and November 8, 2017**, providing an overview of the grant-writing process from start to finish**.** Learn best practices for researching and responding to grant opportunities. Participants will get hands-on experience developing solid grant proposals and reviewing examples of winning and losing proposals, lead by TCC's Steven Solomon, who has been writing grants for well over 15 years, and has been awarded over $30 million dollars in grants over his career.

To learn more and register, [click here](http://www.tcc.fl.edu/workforce-development/individuals/upgrade-your-skills/professional-development/grant-workshops/)!

**Word Count: 108**

**November-**

**Giving Tuesday 3 Weeks out:**

|  |  |
| --- | --- |
|

|  |
| --- |
| **6 Ways that Your Nonprofit Can Engage with the Big Bend Region's#GivingTuesday Campaign***#GivingTuesday is an international day of giving that takes place on the first Tuesday after Thanksgiving. Here in North Florida, the*[*Big Bend Gives Back initiative*](http://www.bigbendgivesback.org/)*was founded to localize #GivingTuesday and encourage donors to support charities in their own community.***Here's your guide to getting involved:** |

 |

|  |
| --- |
|  |

|  |  |
| --- | --- |
|

|  |
| --- |
| **1) Check that your nonprofit is listed on the**[Big Bend Gives Back website](http://www.bigbendgivesback.org/nonprofits/) **and the link is working.** See a problem? Contact Rafe at INIEevents@gmail.com.**2) Download (and read) the**[official #GivingTuesday toolkit](https://www.givingtuesday.org/sites/default/files/2017-07/2017%20Complete%20Toolkit.pdf)**.****3) Start spreading the word!** Send messages to your supporters letting them know that #GivingTuesday is coming up. Give them suggestions for supporting your agency, like donating, posting an UNselfie, encouraging their friends and family to give, etc.**4) Get ready to pose!** Big Bend Gives Back will be hosting an UNselfie contest via the*Tallahassee Democrat*. Organizations and supporters can start uploading pictures next week and voting will take place all day on #GivingTuesday. The winning nonprofit will win a prize package valued at $1,000! Stay tuned for more information; here's [coverage of last year's contest](http://www.tallahassee.com/story/news/2016/11/14/enter-unselfiebigbend-contest/93819430/).**5) Invite your supporters for a drink!** Madison Social will host a #GivingTuesday party on Nov. 28 from 5-8 PM. Agencies can bring materials and spread the word about their work. Plus, everyone who buys a drink can vote for their favorite nonprofit. The organization with the most votes at the end of the night will get a $250 MadSo gift card!**6) Track your #GivingTuesday donations.** We'll distribute a post-event survey and respondents will have a chance to win $100! **Word Count: 272** |

 |

**Tech Talk Financial Announcement:**

**Finding a financial processor that is right for your organization isn't easy.**

The process of discovering and incorporating a new processor into a company requires support from a hardworking staff and background knowledge on how to adapt efficiently. Linking and integrating a new financial processing system into your current setup can be even more time consuming. Join INIE on November 14, 2017 from 9:30am-11:00am for a Financial Processing Workshop to learn from Nick Simpson what systems are out there for nonprofits to use, and how to easily integrate these into your system.

This event is **FREE**for all registrants!
[Click here to register.](https://inie.memberclicks.net/index.php?option=com_mcform&view=ngforms&id=34711#/)

**Word Count: 103**

**Strategic Storytelling Announcement 1:**

**How do you differentiate your organization from others?**

INIE is excited to present our innovative Strategic Storytelling for Social Impact workshop with **Maureen Isern**! Maureen is the founder of MOPED Productions with over 15 years of experience in the digital realm, and is a former WCTV6 reporter who is inspired to share her personal mission on driving social impact to the nonprofit community.

The workshop is designed to allow members of the nonprofit sector to drive their missions forward across multiple platforms and learn how to utilize tools to help with this process. Empower your storytelling to be personal, powerful and drive your mission forward across multiple platforms, and walk away with tangible tools that you can apply to your current work and continue to leverage in the future  This workshop will be held on **Thursday, November 16th from 11:00am-12:30pm**, and is **free for all participants**!

[Click here to learn more and register](http://www.theinstitutefornonprofits.org/index.php?option=com_jevents&task=icalrepeat.detail&evid=206&Itemid=115&year=2017&month=11&day=16&title=strategic-storytelling-for-social-impact-workshop&uid=73f7a9f24e21ce7359391ebb8e41daa3)!

**Word Count: 153**

**Strategic Storytelling Announcement 2:**

**There are only two days left to register!**

INIE is excited to present our innovative Strategic Storytelling for Social Impact workshop with **Maureen Isern**on **Thursday, November 16th from 11:00am-12:30pm**, and is **free for all participants**! This workshop is designed to allow members of the nonprofit sector to drive their missions forward across multiple platforms and learn how to utilize tools to help with this process.

With a compiled 18 years of documentary, news, digital, tv, nonprofit and brand storytelling background, Maureen Isern, Founder of MOPED Productions, c/o'00 FSU/FAMU alumni and former WCTV6 Tallahassee/Thomasville Reporter and Weekend Anchor, sheds light on how our personal mission can drive our social impact, discusses current trends and the future of storytelling in the social impact space, as well as provides tangible tools and references for successful storytelling today.

This workshop is FREE for all participants!

[Click here to register!](https://inie.memberclicks.net/index.php?option=com_mcform&view=ngforms&id=34528)

**Word Count: 146**

**Strategic Storytelling Announcement 3:**

**Today is the last day to register!**

Today is the last day to register for tomorrow's Strategic Storytelling for Social Impact workshop. Where is storytelling going next? How do you deliver your message in this new digital environment? How do you measure the success of content in an Eyeball Economy? Empower your storytelling to be personal, powerful and drive your mission forward across multiple platforms. Walk away with tangible tools that you can apply to your current work, and continue to leverage in the future at INIE's Strategic Storytelling for Social Impact Workshop with presenter Maureen Isern.

This workshop is FREE for all participants!

[Click here to register!](https://inie.memberclicks.net/index.php?option=com_mcform&view=ngforms&id=34528)

**Word Count: 108**

**December-**

**Hardy Smith:**

**Time is running out to register!**

Develop your Board of Directors into a powerful and change-making body. **Join INIE on Thursday, December 14, 2017 from 7:30 AM to 9:00 AM**for a high-impact board training session with **business performance consultant Hardy Smith!**
(For more information on Mr. Smith, [click here](http://www.hardysmith.com/).)

Registration is $60 for all attendees, including both the session and a copy of Mr. Smith's book, "Stopping Frustration with Nonprofit Boards". Coffee and a light breakfast will be served.

 [Click here to register!](http://www.theinstitutefornonprofits.org/index.php?option=com_jevents&task=icalrepeat.detail&evid=191&Itemid=115&year=2017&month=12&day=14&title=developing-high-performance-boards&uid=a5bb015ec13788f8858273b1b02dc435)

**Word Count: 84**

**Final Word Count: 6,997**